Permit #F00149229

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00149229 **Type of Permit:** FILMING **Release Date:** 03/06/2019

Production Company ART CENTER COLLEGE OF DESIGN

Insured Company Name ART CENTER COLLEGE OF DESIGN

Contact Phone No. 1 626-936-2420
Contact Phone No. 2
Fax 626-568-8094
Address 1700 LIDA ST
PASADENA, California 91103

Production Title A LIFE IN THREE LETTERS

Type of Production Student

Producer Kaicey Chae

Director Vanessa Ndombe

1st AD John Kessler

Production Manager Kaicey Chae

FilmL.A. Coordinator Angel Miranda

Location Manager Antoine Mellinger
Primary Phone Mobile - 857-453-9070
Secondary Phone

Location Assistant Antoine Mellinger
Primary Phone Mobile - 857-453-9070
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE $26.00

Total Permit Fee $26.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00149229	**Location Manager**	Antoine Mellinger
Production Company	ART CENTER COLLEGE OF DESIGN	Primary Phone	Mobile - 857-453-9070
Insured Company	ART CENTER COLLEGE OF DESIGN	Secondary Phone	
Production Title	A LIFE IN THREE LETTERS		

Location Address 1950 SANTA ANA BLVD N, LOS ANGELES, CA, 90059

Location Type Private Residence

Film Dates 3/8/2019 - 3/8/2019 13:00 - 21:00 1 day
3/9/2019 - 3/9/2019 09:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions All vehicles must be parked on private property
Must maintain local/emergency access
No cast or crew parking on area streets

Please see attached documents ART CENTER--LIFE IN THREE LETTERS _STUDENT LETTER.pdf
F149229 Student Film Notification Form.doc

Equipment on Location

Type	Quantity
Cast/Crew vehicles	19

Personnel on Location

Type	Quantity
Cast	3
Crew	18

Filming Activities Interior dialogue and establishing shots; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 15 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes

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ArtCenter

22 February 2019

FilmL.A., Inc.
6255 W. Sunset Blvd., 12th Floor
Los Angeles, CA 90028

Dear Sir or Madam:

Vanessa Ndombe is currently enrolled as a full-time Film student in good standing at Art Center College of Design. Art Center is a non-profit educational institution. Our students' productions are voluntary, created for self-promotion, and not produced for profit.

Ms. Ndombe's production is for non-commercial, educational purposes, and she will be receiving course credit. Art Center will provide the required proof of insurance from March 8, 2019 to March 10, 2019 only. Coverage will not extend beyond these dates or to any other production. Ms. Ndombe would like to shoot at the following locations:

1. 1950 Santa Ana Blvd N, Los Angeles on March 8 and 9, 2019
2. 7803 Industry Ave, Pico Rivera on March 10, 2019

Thank you for your time and attention, and please let me know if you have any questions.

Sincerely,

Joe Vidaurreta
Production Supervisor
Film Department
626.396.2420 Fax 626.568.8094
filmproduction@artcenter.edu

ArtCenter College of Design 1700 Lida Street, Pasadena, California 91103 T 626 396-2200 artcenter.edu

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